



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY COMMUNICATIONS-ELECTRONICS COMMAND
BUILDING 6002, ROOM D2250
6585 SURVEILLANCE LOOP
ABERDEEN PROVING GROUND, MARYLAND 21005-1845

AMSEL-PAO

31 Jan 2018

MEMORANDUM FOR U.S. Army Communications-Electronics Command (CECOM),
Building 6002, Room D2250, 6585 Surveillance Loop, Aberdeen Proving Ground, MD 21005-1845

SUBJECT: CECOM Hall of Fame Nomination Procedures Policy

1. **PURPOSE.** To recognize and memorialize former members of the CECOM Family, which includes current and former organizational alignments who have made significant and enduring contributions to CECOM and the Army going back to the founding of the command in 1962. The program's intent is to preserve CECOM's history and to give all members of CECOM a sense of heritage, honor, pride, and belonging.
2. **ELIGIBILITY.** Membership in the CECOM Hall of Fame is open to any former Soldier or Department of Army (DA) Civilian assigned to CECOM, whether at the headquarters or subordinate organizations, and including those predecessor organizations going back to the founding of the command in 1962. Nominees must be retired or separated from Federal Service for at least four years before consideration (this includes deceased nominees).
3. **SELECTION CRITERIA.** Nominees will be evaluated on their significant and enduring contributions to CECOM's historic and ongoing mission. This would include a specific or continuous accomplishment that positively affected a large segment of the command's employees, customers, and/or vendors. It could also be a long-term contribution that had a lasting and positive impact on mission and/or business practices or had specific benefits to the command. There must also be visible evidence that the nominee is held in high esteem by his/her peers, subordinates, and superiors. There should be nothing in the professional or personal background of the nominee to reflect negatively on CECOM or the Army. Consideration will be given to the nominee's present position/association with an organization currently doing business with, or seeking to do business with, the Government and the appearance of an endorsement of that organization should the nominee be selected for the Hall of Fame.
4. **NOMINATION.** The CECOM Historical Office will solicit nominees on a yearly basis. There is no limit to the number of nominations that may be submitted. A completed nomination form (see enclosure) must be submitted to the Historical Office.

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5. SELECTION AND INDUCTION.

a. Once the nomination process has closed, the Chief of Staff will appoint a CECOM Hall of Fame Selection Board. The selection board will include the following representatives:

(1) Chief of Staff (Chairperson)

(2) Command Sergeant Major

(3) G-1

(4) A senior designated representative (commander/director) from each CECOM subordinate organization (Integrated Logistics Support Center, Software Engineering Center, Tobyhanna Army Depot, Central Technical Support Facility, and Information Systems Engineering Command) and from OPCON organizations (Communications-Electronics Research, Development and Engineering Command and Army Acquisition Center – Aberdeen Proving Ground). Four of the seven will be chosen each year by the Chief of Staff to serve on the board.

(5) A former CECOM Commanding General

(6) A former CECOM Command Sergeant Major

(7) A former CECOM Civilian Deputy to the Commanding General

(8) The Command Historian, or designated representative, will serve as an advisor to the board without vote, as well as board secretary.

b. Board members will be provided with copies of all the vetted nomination packages for review, scoring, and voting along with a scoring sheet for each nominee.

(1) Each board member will score each nominee using the provided scoring sheet and may cast one vote for no more than five candidates whom they believe deserve selection. Board members will provide their input to the Command Historian for compilation.

(2) The nominee must have at least five out of ten votes to be selected to the CECOM Hall of Fame. There will be no more than five candidates elected per year. The exception will be if there is a tie score that prevents a cut-off at five individuals. In that case, all those with the tie score will be selected. If no candidate receives the minimum number of votes, then no one will be selected for that year.

(3) Nominees not selected for induction will not be automatically considered for future selection boards; however, they may be renominated using the same procedures and criteria.

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(4) The Chief of Staff will send the Board's recommendations to the CECOM Commanding General for final approval.

c. After approval, the Commanding General will send a letter to each selectee, or his/her next of kin in the event the selectee is deceased, advising them of their selection and inviting them to attend a formal induction ceremony to be coordinated by the CECOM staff.

d. At the induction ceremony, the inductees or their designated representative will be presented an appropriate memento. Each inductee will be recognized in the Hall of Fame display in Building 6002, Armstrong Hall, on Aberdeen Proving Ground.

e. The CECOM Historical Office will serve as the office of record for all approved nomination packages.

6. Point of contact is Ms. Susan Thompson, Command Historian, 443-861-6671, or susan.l.thompson7.civ@mail.mil.

Encl



RANDY S. TAYLOR
Major General, USA
Commanding